

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 2021" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: **Kempsford Parish Council**

County area (local councils and parish meetings only): **Gloucestershire**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Mrs Teresa Griffin (Clerk & RFO)**

Date: **14/04/2021**

		£	£
Balance per bank statements as at 31/3/21			
	Current Account	3,212.02	
	Business Call Account	48,129.70	
			51,341.72
Petty cash float (if applicable)	NONE HELD		0.00
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
	002122	(50.00)	
	002144	(95.26)	
	002145	(316.52)	
	002150	(211.80)	
[add more lines if necessary]	002151	(9.54)	
	002152	(95.78)	
			(778.90)
Add: any un-banked cash as at 31/3/21			
			0.00
Net balances as at 31/3/21 (Box 8)			<u>50,562.82</u>